



CROWN ESTATE PAVING COMMISSION

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CEPC COVID-19 Response

To all Residents/Ratepayers and Partners

19 March 2020

I write to advise you of the CEPC's ongoing strategy in response to the current COVID-19 outbreak and in respect of some measures that are highly likely to become necessary. The situation is developing on a daily basis. Therefore our plans have been and will continue to evolve according to developments. This letter is to inform you of our current strategy and approach to the issue.

The CEPC will continue to monitor and follow the Government and World Health Organisation advice and instructions whilst maintaining our services as far as reasonably practicable and whilst safe to do so. We will monitor the situation and act in accordance with any requirements set by the government.

We have increased all staff awareness and compliance regarding good personal hygiene. We have made provisions for our teams and visitors to have access to relevant sanitation. The CEPC management team has established a Response Team chaired by the CEPC Director. The Response Team are reviewing and discussing the situation daily. They are providing support and advice to staff on all matters relating to the outbreak. The current strategy includes steps to avoid unnecessary travel, self-isolate in line with the latest government advice and avoiding face to face contact. The CEPC will continue to follow the guideline of contacting the 111 online service to receive instructions on what to do. All employees and contractors have also been instructed to report any cases to us so appropriate action can be taken and monitored.

With the recent escalation in government strategy, the CEPC are reviewing the potential effects on our operations. This step may include the restriction of travel into and through London and the closure of childcare facilities/schools. Such steps will inevitably lead to a reduction in the availability of staff and contractors to continue all of the CEPC's operations.

We have in place plans to work remotely where this is possible, but some of our operations require staff on the estate. To this end we have contingency plans in place to continue services, but please note we may be restricted to only essential or emergency operations where this is safe and practicable. We would strongly suggest that you let us know of any essential works which may need to be completed during the potential restrictions, so we can work with you to ensure these are prioritised. We will do all we can to safely continue, but please note that it may be necessary to close gardens (or parts of gardens) to all visitors and/or leave open the vehicular gates to Regent's Park. Such actions could happen without notice, for which we apologise.

In summary, the CEPC confirms its commitment to maintaining the safe operation of its estate and minimising the impact of the outbreak throughout this period so far as this is possible. If you require any additional information or wish to discuss specific requirements, please do not hesitate to contact us.

Nick Packard
Director