

COMMISSIONER JOB DESCRIPTION AND PERSON SPECIFICATION

CEPC COMMISSIONER

JOB DESCRIPTION

- To ensure that the Commission complies with its governing statutes and any other relevant legislation or regulations.
- To ensure the Commission's resources are used in pursuance of its statutory obligations and objectives.
- To contribute actively to the Board of Commissioners in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the Commission.
- To ensure the effective and efficient administration of the Commission.
- To ensure the financial stability of the Commission
- To protect and manage the property of the Commission and to ensure the proper investment of the Commission's funds.
- To appoint the Director and other senior paid staff and to monitor their performance.
- To avoid personal conflicts of interest.
- To maintain confidentiality about all sensitive or confidential information received in the course of the Commission's business.

In addition, each Commissioner should use any specific skills, knowledge or experience they have to help the Commission reach sound decisions. This may involve:

- Scrutinising board papers, leading discussions, providing focus on key issues and guidance on new initiatives or other issues in which the Commissioner has special expertise.

PERSON SPECIFICATION

- CEPC ratepayer or resident or an individual having a significant understanding of and commitment to the Crown Estate's assets at Regent's Park
- Commitment to the organisation
- Willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- Ability to think creatively
- Willingness to speak their mind
- Understanding and acceptance of the legal duties, responsibilities and liabilities of Commissionership
- Ability to work effectively as a member of a team
- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.